APPENDIX I – SECTION 7 OF THE STANDING RESOLUTIONS

PROBUS CLUB OF NORTH SYDNEY INC.

Incorporation Number Y2954742

PROBUS CLUB NUMBER 53360

PRIVACY POLICY

ADOPTED BY THE CLUB at a GENERAL MEETING held on 18th November 2025

INTRODUCTION

The Probus Club of North Sydney Inc. is exempt from the requirements of the Australian Privacy Act 1988, as the Club does not meet the Act's turnover threshold of three million dollars ($3,000,000).

The Club shall comply with the Australian Privacy Principles and shall not disclose information, in accordance with the provision of the Act, and then only with the individuals consent or for health and safety and law enforcement purposes.

2.0 MEMBERS

A condition of membership is that each member consents to personal information in the form of their name, residential address, telephone and mobile number, and email address being included in a membership list. Members are asked to provide spouse/partner name (where applicable) and emergency contact details.

Member application form endorsement: Information given in the application is kept private and confidential and may only be used within the confines of Probus and shall not be used for any other purpose.

3.0 INTERNAL DIRECTORY OF MEMBERS

The Register of Members containing address and phone number is available to all members. Members retain the right to request withdrawal of their personal details from the Internal Directory of Members at any time by contacting the Membership Officer. The Directory shall include this endorsement: 'This Listing, and the details it contains, is for the exclusive use of Probus Club of North Sydney Inc. members. No information contained in this listing may be passed to any outside person or agency.'

4.0 EMERGENCY CONTACT LIST

Although members are encouraged to carry a Medical Card that includes emergency contact information, this may not always occur. The Club will maintain an Emergency Contact List, access to which is restricted to Management Committee members and activity co-ordinators. The information is marked 'Private and confidential for Probus use only. Not to be used for any other purpose'.

5.0 CLUB NEWSLETTER

The Club's newsletters are published on the Internet. To protect the privacy of members, the newsletters will be edited to include only the first names of members. Club bank account details will also be removed. Newsletters will also include a statement that the contents of the newsletter are 'Private and Confidential - for Probus use only and not to be used for any other purpose'. Members who do not wish to have their photos included in the newsletter should step out of photographs taken at Probus activities and events.

6.0 CLUB EMAILS

Newsletters and all communication to membership will be distributed by blind copy (bcc) email or as a hard copy. Blind copy protocol should be followed when group emails are sent to members.

7.0 THE REGISTER OF MEMBERS

Members retain the right to request withdrawal of their personal details from the Register at any time. Email and emergency contact lists are available to members of the Management

Committee only. These lists are to be marked 'Private and confidential and not to be distributed'.